



Transcript Request Form for TCFS Alumni

Please complete and forward this form to careers@trinity.unimelb.edu.au and allow 3 working days for your request to be processed.

Alumni Details:

Full name (as registered at TCFS, with family name in CAPITALS):

Date of Birth (DD/MM/YY):

Intake (e.g. February 2007, July Fast Track 2010):

TCFS Student ID:

Mobile/phone number:

Email address:

Postal address:

Reason(s) for requesting additional transcript(s):

Qualification(s):

Current occupation:

Collection / Mailing options (A\$15 per hard copy, inclusive of postage):

No. of Copies:

I will collect my transcript from Trinity College Reception.	
I authorize _____ (Phone/Email: _____) to collect my transcript on my behalf.	
By domestic regular post / airmail The recipient(s) and postal address(es) where document is to be sent:	
By email only (flat rate A\$15) The recipient(s) and email address(es) where document is to be sent:	
By domestic regular post / airmail and email The recipient(s), email and postal address(es) where document is to be sent:	



Please refer to Australia Post's website for delivery times.

Payment details: Mastercard Visa Amex

Card No: ____/____/____/____ Expiry Date __/____ CVC/CW No: _____

Card Holder's Name: _____

Please note, a surcharge will be charged for all credit card payments at a rate of 0.4% for Visa/Mastercards and 1.65% for American Express.

The Careers and Alumni Office provides you with opportunities to stay in touch with one another and can help you expand your professional and social network.

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