Orientation Procedures

The July Fast Track 2013 Orientation program runs from Thursday, 27 June to Friday, 5 July 2013. Orientation consists of Student Registration, course information, introductory lectures, subject selection, information sessions and activities.

All Orientation activities have been designed to assist you in your studies and your overall well being at Trinity College and Melbourne. It is important to participate in Orientation as the activities organised provide the very important first step towards making friends, getting to know staff, understanding cultural differences and settling in to a new environment, both academically and socially.

Enrolment Procedures

The enrolment process has the following stages:

1. **Student Registration**
   You will start your first day of Orientation at 8:00am with the Student Registration at the Evan Burge Building (Reference B11, Trinity College Main Campus Map) on Thursday, 27 June 2013. Please refer to the first day timetable on page 5.

   Please bring the following items to the Student Registration:
   - your passport and student visa information (if you were issued with an electronic visa/EVisa, please bring a copy of the email)
   - current Australian address (even if it is only a temporary address), and
   - telephone numbers (Mobile phone number and Landline number)

   Please note that if you arrive before Thursday, 27 June, you are encouraged to discuss accommodation or any other matter with Trinity staff. The Foundation Studies Main Office, Wynne Cottage (Reference C3, Trinity College Main Campus Map) is open between 9:00am and 4:30pm Monday to Friday.

2. **English Diagnostic**
   All students must sit the English Diagnostic on Thursday, 27 June at the scheduled time as shown on the Orientation Timetable. This assists in the appropriate placement of English language classes.

3. **Subject Selection**
   This takes place after you have attended the Introductory Lectures (Friday, 28 June) and consulted with a Subject Selection adviser. Subject Selection will take place on Friday, 28 June. Introductory Lectures introduce you to the elective subjects at Trinity. Lecturers will explain the syllabus, assessment, course format, expectations and are available to answer your questions.
**Lecture Notes**

Students can purchase Trinity printed course materials *(Lecture Notes)* after **Subject Selection** on **Friday, 28 June**. Please note textbooks will not be sold. This is a temporary set up during Orientation which enables students to purchase their Trinity printed course materials (Lecture Notes) easily. Textbooks can be purchased at several book shops around the college vicinity. This information will be made available to students on Thursday, 27 June.

All students are advised to purchase books and notes only **after** they have confirmed their subject selection.

The **Book List** will be distributed during Student Registration on Thursday, 27 June and is also available on the Trinity College website at: [http://www.trinity.unimelb.edu.au/tcfs/orientation](http://www.trinity.unimelb.edu.au/tcfs/orientation)

**Orientation Activities & Workshops**

**All orientation activities and workshops are compulsory. Students are strongly discouraged from missing any workshop or activity, especially as attendance is taken.**

Orientation is a crucial part of our program as it offers you an opportunity to make friends in a fun and relaxing manner, and to experience Australian culture before beginning a very intense year of studies. The program is designed to assist you with the start of your international educational experience at Trinity College and Melbourne.

You will participate in a series of group activities and workshops as part of the orientation. Each group is led by a staff member, who will help you familiarise yourself to your new surroundings and provide support and assistance as required. Groups will participate in a varied and stimulating program which includes indoor, outdoor, team-building and creative activities. All activities are conducted in a safe and supportive environment.

Each group of students will link up with several other groups at different times during the activities. This will enable you to meet lots of other students who will be studying with you.

You are advised to dress in clothing suitable for a cold winter. The temperature is usually between 2-15°C and cold and wet. Clothing should be **comfortable** and **casual**. Dress in layers and wear covered shoes. The following tips are recommended if you are outdoors to make your orientation experience a comfortable and safe experience for you:

- **Waterproof jacket/ Coat**
- **Warm hat/ Beanie**
- **Gloves/ mittens and a scarf**
- **Apply on sunscreen (SPF 30 +)** 20 minutes before going outdoors and reapply every two hours – make sure the sunscreen is broad spectrum and water resistant
- **Umbrella**

Please bring along a refillable water bottle for all orientation activities. You may wish to bring a camera and pocket money.
Alcohol: Trinity College Foundation Studies is alcohol-free. The consumption of alcohol is not permitted at any TCFS activity.

Smoking: You are strictly forbidden to smoke in non-designated areas and inside buildings. Summer is bush fire season. It is crucial that you refrain from smoking during a Total Fire Ban.
Parent Events

Trinity College has organised a series of activities and information sessions for all parents who accompany their children on Thursday, 27 June. The Parent Event Timetable is shown below. This is a wonderful opportunity for your parents to learn more about Trinity College, The University of Melbourne and to become familiar with staff who will be working closely with you.

**RSVPs are essential if your parents are attending the Parents’ Lunch on Thursday, 27 June.**

Please do so by completing the RSVP form on page 6 of this document.

### Parent Event Timetable

**Thursday, 27 June**

*Please note that all other activities, including Registration, are for students only.*

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00-8:45</td>
<td>Parent Coffee</td>
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<tr>
<td>8:45-9:15</td>
<td>Trinity College Foundation Studies Overview</td>
</tr>
<tr>
<td>9:15-10:15</td>
<td>Welfare &amp; Academic Information</td>
</tr>
<tr>
<td>10:15-11:15</td>
<td>Tour of Trinity College and The University of Melbourne With Trinity College Foundation Studies Staff</td>
</tr>
<tr>
<td>12:00-12:45</td>
<td>Parents’ Lunch</td>
</tr>
<tr>
<td>1:00-1:20</td>
<td>Official Welcome</td>
</tr>
<tr>
<td>1:20-2:30</td>
<td>Trinity College Course Information Session</td>
</tr>
<tr>
<td>2:30-3:00</td>
<td>The University of Melbourne Courses &amp; Programs</td>
</tr>
<tr>
<td>4:30-5:00</td>
<td>The University of Melbourne Course Expo</td>
</tr>
</tbody>
</table>

Updates to this timetable will be available on the Trinity College Website at [http://www.trinity.unimelb.edu.au/tcfs/orientation](http://www.trinity.unimelb.edu.au/tcfs/orientation)

Last updated Tuesday, May 28, 2013 10:59 AM.
# Student First Day Timetable

The timetable for your first day at Trinity is shown in the table below. Please attend all sessions as indicated. Please arrive at the scheduled time for each event. A complete timetable will be available at the Student Registration.

<table>
<thead>
<tr>
<th>Thursday, 27 June 2013</th>
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</thead>
<tbody>
<tr>
<td><strong>Student Registration</strong></td>
</tr>
</tbody>
</table>
| Evan Burge Building, Trinity College Main Campus  
(Reference B11, Trinity College Main Campus Map)  
8:00am |
| **English Diagnostic** |
| Theatre A, Elisabeth Murdoch Building, The University of Melbourne  
(Red Dot No. 34, Reference F20, Parkville Campus Map)  
10:00-12:00 |
| **Students' Lunch** |
| Dining Hall, Trinity College Main Campus  
(Reference D6, Trinity College Main Campus Map)  
12:15-12:45 |
| **Official Welcome** |
| Theatre A, Elisabeth Murdoch Building, The University of Melbourne  
(Reference F20, Parkville Campus Map)  
1:00-1:20 |
| **Trinity College Course Information Session** |
| Theatre A, Elisabeth Murdoch Building, The University of Melbourne  
(Reference F20, Parkville Campus Map)  
1:20-2:30 |
| **University of Melbourne Courses and Programs** |
| Theatre A, Elisabeth Murdoch Building, The University of Melbourne  
(Reference F20, Parkville Campus Map)  
2:30-3:00 |
| **Tour of Trinity College, Leeper Library and The University of Melbourne**  
*With Trinity College Foundation Studies alumni* |
| Tours depart Theatre A and concludes in The Atrium, Lower Ground Floor, 715 Swanston Street  
3:00-4:30 |
| **The University of Melbourne Course Expo** |
| The Atrium, Lower Ground Floor, 715 Swanston Street  
(Red Dot No. 8, Reference N21, Parkville Campus Map)  
4:30-5:00 |

To assist you in locating the various venues, maps are attached after page 6 of this document.
Student Dietary Request Form

If you require a special diet please contact Mr Janaka Wijesekera by email (studentservices@trinity.unimelb.edu.au), telephone (+613 9348 7040) or fax (+613 9347 8407) the following information by Monday, 24 June 2013:

Family Name/Surname: ________________________________________________________________
First Name/ Given Name: _____________________________________________________________
Phone: (include country code) _________________________________________________________
Student ID: (if known) ______________________________________________________________
☐ Halal ☐ Vegetarian ☐ No beef ☐ Other ____________________________
☐ Vegan ☐ Lactose Intolerant ☐ No seafood (please state)

Parents’ Lunch (Thursday, 27 June)

RSVP Form

If your Parents will be attending the Parents; Lunch on Thursday, 27 June, please contact Mr Janaka Wijesekera by email (studentservices@trinity.unimelb.edu.au), telephone (+613 9348 7040) or fax (+613 9347 8407) the following information by Monday, 24 June 2013:

Student’s Name:
Title: ________________________
Family Name/Surname: ________________________________________________________________
First Name/ Given Name: _____________________________________________________________
Student ID (if known): ____________________________

Parent 1:
Title: ________________________
Family Name/Surname: ________________________________________________________________
First Name/ Given Name: _____________________________________________________________
Phone (include country code): ____________________________
Dietary Requirements for Parent Lunch (if any): ____________________________

Parent 2:
Title: ________________________
Family Name/Surname: ________________________________________________________________
First Name/ Given Name: _____________________________________________________________
Dietary Requirements for Parent Lunch (if any): ____________________________

☐ Yes, I/We will attend the Parents’ Lunch at 12:00pm on Thursday, 27 June
☐ No, I/We are unable to attend the Parents’ Lunch