



# Transcript Request Form for TCFS Alumni

Please complete and forward this form to [careers@trinity.unimelb.edu.au](mailto:careers@trinity.unimelb.edu.au) and allow 7 working days for your request to be processed.

## Alumni Details:

Full name (as registered at TCFS, with family name in CAPITALS):

Intake (e.g. February 2007, July Fast Track 2010):

TCFS Student ID:

Email address:

Postal address:

Reason(s) for requesting additional transcript(s):

Qualification(s):

Current occupation:

**Please select one of the following options  
(A\$30 per copy, inclusive of standard postage):**

**No. of copies**

I will collect my transcript from Trinity College Reception.	
I authorize _____ (Phone/Email: _____) to collect my transcript on my behalf.	
By domestic regular post / airmail The recipient(s) and postal address(es) where document is to be sent:	
By email only (flat rate A\$30) The recipient(s) and email address(es) where document is to be sent:	
By domestic regular post / airmail and email The recipient(s), email and postal address(es) where document is to be sent:	



Please refer to Australia Post's website for delivery times.

Payment details: Mastercard       Visa       Amex

Card No: \_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_      Expiry Date \_\_/\_\_\_\_      CVC/CVV No: \_\_\_\_

Holder's Name: \_\_\_\_\_

Please note, a surcharge will be charged for all credit card payments at a rate of 0.4% for Visa/Mastercards and 1.65% for American Express.

The Careers and Alumni Office provides you with opportunities to stay in touch with one another and can help you expand your professional and social network.



**TRINITY COLLEGE**  
THE UNIVERSITY OF MELBOURNE

Stay connected with us via My Trinity Connect  
<https://mytrinityconnect.com.au/>