



U18 Child Safe Incident – Staff report

Please fill out this report if you, as a staff member, have witnessed an incident or a student has come to you with allegations. Please notify the relevant Child Safe Champion as below and use this form as a record.

Child Safe Champions:

- Dean of the Pathways School, Richard Pickersgill: richardp@trinity.unimelb.edu.au
- Dean of the Residential College, Leonie Jongenelis: leoniej@trinity.unimelb.edu.au
- Dean of the Theological School, Revd Canon Dr Robert (Bob) Derrenbacker: robertd@trinity.edu.au

Incident details

Date of incident	
Time of incident	
Location of incident	
Name(s) of child/children involved	
Name(s) of staff/volunteer assisting student	

If you believe a child is at immediate risk of abuse phone 000.

Does the child identify as Aboriginal or Torres Strait Islander?

(Mark with an 'X' as applicable)

No Yes, Aboriginal Yes, Torres Strait Islander

Please categorise the incident

Physical violence

Sexual offence

Serious emotional or psychological abuse

Serious neglect

Please describe the incident

When did it take place?	
Who was involved?	
What did you see?	
Other information	

Child Safe Champion use:

Date incident report received	
Child Safe Champion managing incident	
Follow-up date	
Incident ref. number	

Has the incident been reported?

Child protection	
Police	
Another third party (please specify)	

Does the incident reporter wishes to remain anonymous?

(Mark with an 'X' as applicable)

Yes No