Orientation Procedures

The October Fast Track 2014 Orientation program runs from **Thursday, 25 September** to **Friday, 3 October 2014**. Orientation consists of **Student Registration**, course information, introductory lectures, subject selection, information sessions and activities.

All Orientation activities have been designed to assist you in your studies and your overall well being at Trinity College and Melbourne. It is important to participate in Orientation as the activities organised provide the very important first step towards making friends, getting to know staff, understanding cultural differences and settling in to a new environment, both academically and socially.

Enrolment Procedures

The enrolment process has the following stages:

1. **Student Registration**
   You will start your first day of Orientation with the **Student Registration** at the Evan Burge Building (White Dot No. 3, Reference B11, Trinity College Main Campus Map) on Thursday, 25 September 2014. Please arrive at **8:00am sharp**. The events on your first day at orientation are expected to finish at 5:00pm.

   Please note that if you arrive before Thursday, 25 September, and have any queries, the Foundation Studies Main Office, Wynne Cottage (Reference C3, Trinity College Main Campus Map) is open between 9:00am and 4:30pm Monday to Friday.

2. **English Diagnostic**
   All students must sit the **English Diagnostic** on Thursday, 25 September at the scheduled time as shown on the Orientation Timetable (provided at Student Registration). This assists in the appropriate placement of English language classes.

3. **Subject Selection**
   This takes place after you have attended the **Introductory Lectures** (Friday, 26 September) and consulted with a Subject Selection adviser. Subject Selection will take place on Friday, 26 September. **Introductory Lectures** introduce you to the elective subjects at Trinity. Lecturers will explain the syllabus, assessment, course format, expectations and are available to answer your questions.

Lecture Notes

Students can purchase Trinity printed course materials (**Lecture Notes**) after **Subject Selection** on **Friday, 26 September**. Please note textbooks will **not** be sold. This is a temporary set up during Orientation which enables students to purchase their Trinity printed course materials (Lecture Notes) easily. Textbooks can be purchased at several book shops around the college vicinity. This information will be made available to students on Friday, 26 September.

All students are advised to purchase books and notes only **after** they have confirmed their subject selection.

The **Book List** will be distributed during Student Registration on Thursday, 25 September.
Orientation Activities & Workshops

**All orientation activities and workshops are compulsory. Students are strongly discouraged from missing any workshop or activity, especially as attendance is taken.**

Orientation is a crucial part of our program as it offers you an opportunity to make friends in a fun and relaxing manner, and to experience Australian culture before beginning a very intense year of studies. The program is designed to assist you with the start of your international educational experience at Trinity College and Melbourne.

You will participate in a series of group activities and workshops as part of the orientation. Each group is led by a staff member, who will help you familiarise yourself to your new surroundings and provide support and assistance as required. Groups will participate in a varied and stimulating program which includes indoor, outdoor, team-building and creative activities. All activities are conducted in a safe and supportive environment.

Each group of students will link up with several other groups at different times during the activities. This will enable you to meet lots of other students who will be studying with you.

You are advised to dress in clothing suitable for spring. The temperature is usually between 8-20°C and cold, wet and windy; or, sunny and dry. Clothing should be **comfortable** and **casual**. Dress in layers and wear covered shoes. The following tips are recommended if you are outdoors to make your orientation experience a comfortable and safe experience for you:

- **Waterproof jacket/ Coat**
- **Warm hat/ Beanie**
- **Gloves/ mittens and a scarf**
- **Apply on sunscreen (SPF 30 +) 20 minutes before going outdoors and reapply every two hours – make sure the sunscreen is broad spectrum and water resistant**
- **Umbrella**

Please bring along a refillable water bottle for all orientation activities. You may wish to bring a camera and pocket money.

**Alcohol:** Trinity College Foundation Studies is alcohol-free. The consumption of alcohol is not permitted at any TCFS activity.

**Smoking:** You are **strictly forbidden** to smoke in non-designated areas and inside buildings. It is crucial that you refrain from smoking during a Total Fire Ban.
Student Dietary Request Form

If you require a special diet please contact Student Services by email (rsvp-studentservices@trinity.unimelb.edu.au) or telephone (+613 9348 7040) the following information by Friday, 19 September 2014:

Family Name/Surname: ____________________________________________________________
First Name/ Given Name: __________________________________________________________
Phone: (include country code) _____________________________________________________
Student ID: (if known) ____________________________________________________________

☐ Halal ☐ Vegetarian ☐ No beef ☐ Other __________________
☐ Vegan ☐ Lactose Intolerant ☐ No seafood (please state)

Parents’ Events (Thursday, 25 September)

RSVP Form

If your Parents will be attending the Parents’ Events on Thursday, 25 September, please contact Student Services by email (rsvp-studentservices@trinity.unimelb.edu.au) or telephone (+613 9348 7040) the following information by Friday, 19 September 2014:

Student’s Name:
Title: ______________________
Family Name/Surname: ____________________________________________________________
First Name/ Given Name: __________________________________________________________
Student ID (if known): ____________________________________________________________

Parent 1:
Title: ______________________
Family Name/Surname: ____________________________________________________________
First Name/ Given Name: __________________________________________________________
Phone (include country code): _____________________________________________________
Dietary Requirements for Parents’ Lunch (if any): __________________________________________

Parent 2:
Title: ______________________
Family Name/Surname: ____________________________________________________________
First Name/ Given Name: __________________________________________________________
Dietary Requirements for Parents’ Lunch (if any): __________________________________________

Thursday, 25 September
8:00am to 5:00pm
Parent Events

Please tick:
☐ Yes, I/We will attend the Parent Events
☐ No, I/We are unable to attend the Parent Events