Orientation Procedures

The July Fast Track 2014 Orientation program runs from **Thursday, 26 June to Friday, 4 July 2014**. Orientation consists of **Student Registration**, course information, introductory lectures, subject selection, information sessions and activities.

All Orientation activities have been designed to assist you in your studies and your overall well being at Trinity College and Melbourne. It is important to participate in Orientation as the activities organised provide the very important first step towards making friends, getting to know staff, understanding cultural differences and settling in to a new environment, both academically and socially.

Enrolment Procedures

The enrolment process has the following stages:

1. **Student Registration**
   
   You will start your first day of Orientation at **8:00am** with the **Student Registration** at the Evan Burge Building (Reference B11, Trinity College Main Campus Map) on Thursday, 26 June 2014. Please refer to the first day timetable on page 5.

   Please note that if you arrive before Thursday, 26 June, you are encouraged to discuss accommodation or any other matter with Trinity staff. The Foundation Studies Main Office, Wynne Cottage (Reference C3, Trinity College Main Campus Map) is open between 9:00am and 4:30pm Monday to Friday.

2. **English Diagnostic**
   
   All students must sit the **English Diagnostic** on Thursday, 26 June at the scheduled time as shown on the Orientation Timetable. This assists in the appropriate placement of English language classes.

3. **Subject Selection**
   
   This takes place after you have attended the **Introductory Lectures** (Friday, 27 June) and consulted with a Subject Selection adviser. Subject Selection will take place on Friday, 27 June. **Introductory Lectures** introduce you to the elective subjects at Trinity. Lecturers will explain the syllabus, assessment, course format, expectations and are available to answer your questions.

Lecture Notes

Students can purchase Trinity printed course materials (**Lecture Notes**) after **Subject Selection** on **Friday, 27 June**. Please note textbooks will not be sold. This is a temporary set up during Orientation which enables students to purchase their Trinity printed course materials (Lecture Notes) easily. Textbooks can be purchased at several book shops around the college vicinity. This information will be made available to students on Friday, 27 June.

All students are advised to purchase books and notes only after they have confirmed their subject selection.

The **Book List** will be distributed during Student Registration on Thursday, 26 June and is also available on the Trinity College website at: [http://www.trinity.unimelb.edu.au/tcfs/orientation](http://www.trinity.unimelb.edu.au/tcfs/orientation)
Orientation Activities & Workshops

**All orientation activities and workshops are compulsory. Students are strongly discouraged from missing any workshop or activity, especially as attendance is taken.**

Orientation is a crucial part of our program as it offers you an opportunity to make friends in a fun and relaxing manner, and to experience Australian culture before beginning a very intense year of studies. The program is designed to assist you with the start of your international educational experience at Trinity College and Melbourne.

You will participate in a series of group activities and workshops as part of the orientation. Each group is led by a staff member, who will help you familiarise yourself to your new surroundings and provide support and assistance as required. Groups will participate in a varied and stimulating program which includes indoor, outdoor, team-building and creative activities. All activities are conducted in a safe and supportive environment.

Each group of students will link up with several other groups at different times during the activities. This will enable you to meet lots of other students who will be studying with you.

You are advised to dress in clothing suitable for spring. The temperature is usually between 2-15°C and cold, wet and windy. Clothing should be comfortable and casual. Dress in layers and wear covered shoes. The following tips are recommended if you are outdoors to make your orientation experience a comfortable and safe experience for you:

- **Waterproof jacket/ Coat**
- **Warm hat/ Beanie**
- **Gloves/ mittens and a scarf**
- **Apply on sunscreen (SPF 30 +) 20 minutes before going outdoors and reapply every two hours – make sure the sunscreen is broad spectrum and water resistant**
- **Umbrella**

Please bring along a refillable water bottle for all orientation activities. You may wish to bring a camera and pocket money.

**Alcohol:** Trinity College Foundation Studies is alcohol-free. The consumption of alcohol is not permitted at any TCFS activity.

**Smoking:** You are strictly forbidden to smoke in non-designated areas and inside buildings. It is crucial that you refrain from smoking during a Total Fire Ban.
Parent Events

Trinity College has organised a series of activities and information sessions for all parents who accompany their children on Thursday, 26 June. The Parent Event Timetable is shown below. This is a wonderful opportunity for your parents to learn more about Trinity College, The University of Melbourne and to become familiar with staff who will be working closely with you.

**RSVPs are essential if your parents are attending the Parents' Events on Thursday, 26 June.**

Please do so by completing the RSVP form on page 5 of this document.

<table>
<thead>
<tr>
<th>Parents’ Events Timetable</th>
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<tbody>
<tr>
<td><strong>Please note that all other activities, including Registration, are for students only.</strong></td>
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</tbody>
</table>

**Thursday, 26 June**

All morning sessions to be presented in the:
Dining Hall, Trinity College Main Campus
(Dot No. 8, Reference D6, Trinity College Main Campus Map)

**Parent Coffee - 8:00 - 8:30**

**Parent Information Sessions - 8:45 – 9:15**

**Break - 9:15 – 9:45**

**Parent Information Sessions continued - 9:45 – 10:20**

**Parent Tour of Trinity College & The University of Melbourne – 10:30 – 11:30**

**Parents’ Light Lunch (RSVP Required)**
Junior Common Room, Trinity College Main Campus
(Next to Dot No. 15, Reference D4, Trinity College Main Campus Map)
11:30 – 12:30

All afternoon sessions to be presented in the:
Harold Woodruff Theatre, Microbiology Building, The University of Melbourne
(White Dot No. 184, Reference J11, Parkville Campus Map)

**Official Welcome - 1:00 – 1:30**

**Trinity College Course Information – 1:30 – 2:30**

**University of Melbourne Courses and Programs – 2:30 – 3:00**

**Parent Free time – 3:00 – 4:30**

**The University of Melbourne Course Expo - 4:30 – 5:00**
The Atrium, Lower Ground Floor, 715 Swanston Street
(Red Dot No. 8, Reference N21, Parkville Campus Map)

Updates to this timetable will be available on the Trinity College Website at [http://www.trinity.unimelb.edu.au/tcfs/orientation](http://www.trinity.unimelb.edu.au/tcfs/orientation)
Student’s First Day Timetable

The timetable for your first day at Trinity is shown in the table below. Please attend all sessions as indicated. Please arrive at the scheduled time for each event. A complete orientation timetable will be available at the Student Registration.

Thursday, 26 June 2014

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
</table>
| 8:00am – 10:00am | Student Registration  
Evan Burge Building, Trinity College Main Campus  
(Dot No. 3, Reference B11, Trinity College Main Campus Map)  
Starts at 8:00am |
| 9:45 – 11:45am | English Diagnostic  
Herbert Wilson Theatre, Doug McDonell Building,  
The University of Melbourne  
(Red Dot No 6, Reference I 19, Parkville Campus Map)  
9:45 – 11:45 |
| 12:00 – 12:45pm | Students’ Lunch  
Dining Hall, Trinity College Main Campus  
(Dot No. 8, Reference D6, Trinity College Main Campus Map) |
| 1:00 – 1:30pm | Official Welcome  
Harold Woodruff Theatre, Microbiology Building, The University of Melbourne  
(White Dot No. 184, Reference J11, Parkville Campus Map)  
1:00-1:30 |
| 1:30 – 2:30pm | Trinity College Foundation Studies Course Information  
Harold Woodruff Theatre, Microbiology Building, The University of Melbourne  
(White Dot No. 184, Reference J11, Parkville Campus Map)  
1:30-2:30 |
| 2:30 – 3:00pm | University of Melbourne Courses and Programs  
Harold Woodruff Theatre, Microbiology Building, The University of Melbourne  
(White Dot No. 184, Reference J11, Parkville Campus Map)  
2:30-3:00 |
| 3:00 – 4:30pm | Tour of Trinity College & the University of Melbourne  
With Trinity College Foundation Studies Alumni  
Tours depart from Harold Woodruff Theatre and concludes in  
The Atrium, 715 Swanston St  
3:00-4:30 |
| 4:30 – 5:00pm | The University of Melbourne Course Expo  
The Atrium, Lower Ground Floor  
715 Swanston Street  
(Red Dot No. 8, Reference N21, Parkville Campus Map)  
4:30-5:00 |

To assist you in locating the various venues, maps are attached after page 5 of this document.
Student Dietary Request Form

If you require a special diet please contact Student Services by email (rsvp-studentservices@trinity.unimelb.edu.au), telephone (+613 9348 7040) or fax (+613 9347 8407) the following information by Monday, 23 June 2014:

Family Name/Surname: ______________________________________________________
First Name/ Given Name: ____________________________________________________
Phone: (include country code) ________________________________________________
Student ID: (if known) ______________________________________________________

☐ Halal    ☐ Vegetarian    ☐ No beef    ☐ Other _______________________
☐ Vegan    ☐ Lactose Intolerant    ☐ No seafood    (please state)

Parents’ Events (Thursday, 26 June) RSVP Form

If your Parents will be attending the Parents’ Events on Thursday, 26 June, please contact Student Services by email (rsvp-studentservices@trinity.unimelb.edu.au), telephone (+613 9348 7040) or fax (+613 9347 8407) the following information by Monday, 23 June 2014:

Student’s Name:
Title: ______________________
Family Name/Surname: ______________________________________________________
First Name/ Given Name: ____________________________________________________
Student ID (if known): ______________________________________________________

Parent 1:
Title: ______________________
Family Name/Surname: ______________________________________________________
First Name/ Given Name: ____________________________________________________
Phone (include country code): ________________________________________________
Dietary Requirements for Parents’ Light Lunch (if any): _________________________

Parent 2:
Title: ______________________
Family Name/Surname: ______________________________________________________
First Name/ Given Name: ____________________________________________________
Dietary Requirements for Parents’ Light Lunch (if any): _________________________

Please tick one of the boxes below
☐ Yes, I/We will attend ALL Parents’ Events on Thursday, 26 June.
☐ No, I/We are unable to attend the Parent Events on Thursday, 26 June.