Orientation Procedures

The July Fast Track 2012 Orientation program runs from Thursday, 28 June to Friday, 6 July 2012. Orientation consists of Student Registration, course information, introductory lectures, subject selection, information sessions and activities.

All Orientation activities have been designed to assist you in your studies and your overall well being at Trinity College and Melbourne. It is important to participate in Orientation as the activities organised provide the very important first step towards making friends, getting to know staff, understanding cultural differences and settling in to a new environment, both academically and socially.

Enrolment Procedures

The enrolment process has the following stages:

1. **Student Registration**
   
   You will start your first day of Orientation with the Student Registration at 8:00am in the Evan Burge Building (White Dot No 3, Trinity College Main Campus Map) on Thursday, 28 June. Please refer to the first day timetable on page 5.

   **Please bring the following items to the Student Registration:**
   - the final instalment of your tuition fees
   - your passport and student visa information (if you were issued with an electronic visa/EVisa, please bring a copy of the email)
   - current Australian address (even if it is only a temporary address), and
   - telephone numbers (Mobile phone number and Landline number)

   Please note that if you arrive before Thursday, 28 June, you are encouraged to pay your fees at the Main Office, Wynne Cottage (White Dot No 13, Trinity College Main Campus Map) between 9:00am and 4:30pm Monday to Friday. Students are still expected to attend the Student Registration on Thursday, 28 June. Questions and concerns regarding the final instalment of your tuition fees can be directed to Ms Alexandra Dahlsen, Student Administration Manager on +613 9348 7497 or adahlsen@trinity.unimelb.edu.au

2. **English Diagnostic**

   All students must sit the English Diagnostic on Thursday, 28 June at the scheduled time as shown on the Orientation Timetable. This assists in the appropriate placement of English language classes.

3. **Subject Selection**

   This takes place after you have attended the Introductory Lectures (Friday, 29 June) and consulted with a Subject Selection adviser. Subject Selection will take place on Friday, 29 June. Introductory Lectures introduce you to the elective subjects at Trinity. Lecturers will explain the syllabus, assessment, course format, expectations and are available to answer your questions.
Trinity Book Room

The Trinity Book Room sells Trinity printed Course materials only and does not sell textbooks. This Book Room is a temporary set up during Orientation which enables students to purchase their Trinity printed course material easily. Opening times are listed on the Orientation timetable you will receive on the first day.

All students are advised to purchase books and notes only after they have confirmed their subject selection.

The Book List will be distributed during Student Registration on Thursday, 28 June and is also available on the Trinity College website at: http://www.trinity.unimelb.edu.au/tcfs/orientation

Orientation Activities & Workshops

**All orientation activities and workshops are compulsory. Students are strongly discouraged from missing any workshop or activity, especially as attendance is taken.**

Orientation is a crucial part of our program as it offers you an opportunity to make friends in a fun and relaxing manner, and to experience Australian culture before beginning a very intense year of studies. The program is designed to assist you with the start of your international educational experience at Trinity College and Melbourne.

You will participate in a series of group activities and workshops as part of the orientation. Each group is led by a staff member, who will help you familiarise yourself to your new surroundings and provide support and assistance as required. Groups will participate in a varied and stimulating program which includes indoor, outdoor, team-building and creative activities. All activities are conducted in a safe and supportive environment.

Each group of students will link up with several other groups at different times during the activities. This will enable you to meet lots of other students who will be studying with you.

You are advised to dress in clothing suitable for a cold winter. The temperature is usually between 2-15°C and cold and wet. Clothing should be comfortable and casual. Dress in layers and wear covered shoes. The following items are recommended for all activities to make your orientation experience a comfortable and safe experience for you:

- waterproof jacket/ coat
- sun screen (SPF 15 – 30+)
- sun glasses
- warm hat/ beanie
- gloves/ mittens and a scarf
- refillable water bottle (this is essential for all activities)
- umbrella

You may wish to bring a camera and pocket money.
Alcohol: Trinity College Foundation Studies is alcohol-free. The consumption of alcohol is not permitted at any TCFS activity.

Smoking: You are strictly forbidden to smoke in non-designated areas. Summer is bush fire season. It is crucial that you refrain from smoking during a Total Fire Ban.
Parent Events

Trinity College has organised a series of activities and information sessions for all parents who accompany their children on Thursday, 28 June. The Parent Event Timetable is shown below. This is a wonderful opportunity for your parents to learn more about Trinity College, The University of Melbourne and to become familiar with staff who will be working closely with you.

RSVPs are essential if your parents are attending the Parents’ Lunch. Please do so by completing the RSVP form on page 6 of this document.

<table>
<thead>
<tr>
<th>Parent Event Timetable</th>
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<tbody>
<tr>
<td>Thursday, 28 June</td>
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<tr>
<td>Please note that all activities in the ‘Student First Day Timetable’, including Registration, are for students only.</td>
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</tbody>
</table>

The following sessions will be held in the Junior Common Room, Clarke’s Building, Trinity College Main Campus (White Dot No 5, Trinity College Main Campus Map)

**Parent Coffee**
8:00-8:45

**Foundation Studies Admissions Presentation**
8:45-9:15

**Focus Group Meetings**
9:15-9:45

**Student Welfare & Academic Information**
9:45-10:15

Parents’ Tour of Trinity College & the University of Melbourne
Depart from Junior Common Room with Foundation Studies Staff
10:30-11:30

**Parents’ Lunch (RSVP Required)**
Dining Marquee, Trinity College Main Campus (Next to White Dot No 3, Trinity College Main Campus Map)
11:50-12:45

**Official Welcome**
Lyle Lecture Theatre, Redmond Barry Building, University of Melbourne (Red Dot No 16, Parkville Campus Map)
1:00-1:30

**The Melbourne Model & Trinity College Course Information Session**
Lyle Lecture Theatre, Redmond Barry Building, University of Melbourne (Red Dot No 16, Parkville Campus Map)
1:30-3:00

**University of Melbourne Course Expo**
The Atrium, Lower Ground Floor, 715 Swanston Street (Red Dot No 8, Parkville Campus Map)
4:15-5:00

Updates to this timetable will be available on the Trinity College Website at [http://www.trinity.unimelb.edu.au/tcfs/orientation](http://www.trinity.unimelb.edu.au/tcfs/orientation)

This document is subject to change. Please check the Trinity web site at [http://www.trinity.unimelb.edu.au/tcfs/orientation/](http://www.trinity.unimelb.edu.au/tcfs/orientation/) for the most up-to-date information.

Last updated Thursday, June 07, 2012 10:55 AM.
# Student First Day Timetable

The timetable for your first day at Trinity is shown in the table below. Please attend all sessions as indicated. Please arrive at the scheduled time for each event. A complete timetable will be available at the Student Registration.

*If you require a special diet for the Students’ Lunch, please complete the ‘Student Dietary Request’ form on page 6 of this document.*

<table>
<thead>
<tr>
<th>Thursday, 28 June</th>
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<tbody>
<tr>
<td><strong>Student Registration</strong></td>
</tr>
<tr>
<td>Evan Burge Building, Trinity College Main Campus</td>
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<tr>
<td>(White Dot No 3, Trinity College Main Campus Map)</td>
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<tr>
<td>8:00-9:30</td>
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<tr>
<td><strong>English Diagnostic</strong></td>
</tr>
<tr>
<td>Lyle Lecture Theatre, Redmond Barry Building, University of Melbourne</td>
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<tr>
<td>(Red Dot No 16, Parkville Campus Map)</td>
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<tr>
<td>10:00-12:00</td>
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<tr>
<td><strong>Students’ Lunch</strong></td>
</tr>
<tr>
<td>Dining Marquee, Trinity College Main Campus</td>
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<tr>
<td>(Next to White Dot No 3, Trinity College Main Campus Map)</td>
</tr>
<tr>
<td>12:00-12:45</td>
</tr>
<tr>
<td><strong>Official Welcome</strong></td>
</tr>
<tr>
<td>Lyle Lecture Theatre, Redmond Barry Building, University of Melbourne</td>
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<tr>
<td>(Red Dot No 16, Parkville Campus Map)</td>
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<td>1:00-1:30</td>
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<tr>
<td><strong>The Melbourne Model &amp; Trinity College Course Information Session</strong></td>
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<tr>
<td>Lyle Lecture Theatre, Redmond Barry Building, University of Melbourne</td>
</tr>
<tr>
<td>(Red Dot No 16, Parkville Campus Map)</td>
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<tr>
<td>1:30-3:00</td>
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<tr>
<td><strong>Tour of Trinity College, Leeper Library &amp; the University of Melbourne</strong></td>
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<tr>
<td>Tours depart Buzzard Lecture Theatre, Evan Burge Building, Trinity College Main Campus</td>
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<td>and ends at 715 Swanston Street for the University of Melbourne Course Expo</td>
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<tr>
<td>with Trinity College Foundation Studies Alumni</td>
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<tr>
<td>3:00-4:30</td>
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<tr>
<td><strong>University of Melbourne Course Expo</strong></td>
</tr>
<tr>
<td>The Atrium, Lower Ground Floor, 715 Swanston Street</td>
</tr>
<tr>
<td>(Red Dot No 8, Parkville Campus Map)</td>
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<tr>
<td>4:30-5:00</td>
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The Parkville Campus Map is available to download on the Trinity College Website at [http://www.trinity.unimelb.edu.au/about/campus--culture/virtual-tours.html](http://www.trinity.unimelb.edu.au/about/campus--culture/virtual-tours.html) to assist you in locating the various venues.
Student Dietary Request Form

If you require a special diet please contact Ms Su Li Yeoh by email (syeoh@trinity.unimelb.edu.au), telephone (+613 9348 7544) or fax (+613 9347 8407) the following information by Monday, 25 June 2012:

Family Name/Surname: ____________________________________________________________
First Name/ Given Name: ___________________________________________________________________
Phone: (include country code) _____________________________________________________________
Student ID: (if known) _________________________________________________________________
☐ Halal  ☐ Vegetarian  ☐ No beef  ☐ Other ________________________________
☐ Vegan  ☐ Lactose Intolerant  ☐ No seafood  ☐ Other ________________________________ (please state)

Parents’ Lunch (Thursday, 28 June) RSVP Form

If your Parents will be attending the Parents’ Lunch on Thursday, 28 June, please contact Ms Su Li Yeoh by email (syeoh@trinity.unimelb.edu.au), telephone (+613 9348 7544) or fax (+613 9347 8407) the following information by Monday, 25 June 2012:

Student’s Name:
Title: ______________________
Family Name/Surname: ____________________________________________________________
First Name/ Given Name: ___________________________________________________________________
Student ID (if known): ________________________________

Parent 1:
Title: ______________________
Family Name/Surname: ____________________________________________________________
First Name/ Given Name: ___________________________________________________________________
Phone (include country code): ___________________________________________________________
Dietary Requirements for Parent Lunch (if any):______________________________________________

Parent 2:
Title: ______________________
Family Name/Surname: ____________________________________________________________
First Name/ Given Name: ___________________________________________________________________
Dietary Requirements for Parent Lunch (if any):______________________________________________

☐ Yes, I/We will attend the Parents’ Lunch at 11:50am on Thursday, 28 June
☐ No, I/We are unable to attend the Parents’ Lunch